



## Senior High School Parents and Students' Newsletter No. 1 Academic Year 2017 -2018

### *Welcome Message from the School President and Heads of School*

Dear Senior High School Students:

Welcome to SISFU and congratulations for selecting SISFU for your final high school years. SISFU's commitment is to deliver to you globally- relevant quality academic programmes from our foreign partners. Your high school programme contains not only what the Philippine Department of Education requires but some subjects from the UK/Australian curriculum which will be credited as you enter college in SISFU. These subjects and learning requirements will prepare you to move up to college and be globally competitive through the school's rigorous international standards in instruction, assessment and research, supported by excellent facilities, highly-qualified faculty, and industry collaboration. You will find the method of instruction to be challenging to fully explore your potential and engaging through highly interactive classes. Make use of SISFU's strong student academic support system. So good luck in your studies, participate in all your academic and social activities in school and ENJOY WHILE YOU LEARN THROUGHOUT YOUR SENIOR HIGH SCHOOL YEARS!! See you around.

**Melva M. Diamante, D.B.A.**  
President

Academic Year 2017 – 2018 is going to be an exciting year for SISFU as we welcome both Grade 11 and 12 Senior High School students.

One of the major projects of the Association of Southeast Asian Nations is the establishment of an ASEAN Economic Community, which aims to integrate Southeast Asia's diverse economies, a region with 600 million people. Community and networking are going to play a very important role in all aspects of businesses in the region. It is not about whom you know...but who knows you. Ask any senior executive, politician, community leader or successful salesperson which single skill or habit helped them excel in their career – an overwhelming majority will respond with one single phrase, "Networking and Connections."

Our SISFU community, by being exposed to competitions and global partners, is going to prepare you to be a global achiever. As a transnational education organization, we aim to prepare our students for the future and global marketplace.

And so for Academic Year 2017-2018, I wish for all of you that you become the social change that you wish to see. Use your skills learned at SISFU as leaders of your communities to make that happen in your personal, economic and social lives. Together, WE can make a difference.

**Amir Tohid**  
Associate Dean  
School of Business and Computing

Welcome to SISFU and Academic Year 2017 – 2018. Our transnational education not only provides you an opportunity to earn additional international qualifications; but will also prepare you for your further studies and a focused career path through varied teaching methodologies intertwined with the international curriculum content of some subjects.

We consider you as young professionals, ready to embark upon a college preparatory programme and therefore encourage you to focus, excel and embrace the outcomes and competency- based teaching methodology which requires discipline in respect of self-study and research. Your achievements over the next two years will provide you with an opportunity to be globally competitive, so strive excel and be an achiever!

Once again welcome and good luck!

**Carol R. Pido**

Dean, School of Hospitality Management  
Head, Student Discipline

**Dear SHS Students,**

I am very pleased to welcome you to Academic Year 2017 – 2018. The recently concluded Student Preparatory Programme showed me a glimpse of the amazing talents and potentials that each one of you carries. I am excited to see you maximize such skills as you begin your academic journey with us. Rest assured that we will continue to review our programmes to ensure the excellent quality of transnational education that you ALL deserve.

**Dear Parents,**

Thank you for choosing SISFU! We are looking forward to a productive partnership with you to ensure that our students can achieve their highest potential. Here at SISFU, we recognize that in order to be successful, our students need support from both the home and school. We believe that a strong and collaborative partnership with you will make a great difference in our students' education. As your committed partners, we share the responsibility for our students' success. Let us do our very best to carry out our responsibilities in bringing out the very best in our students. Again, thank you very much and we hope to see you around!

**Maria Ailene Q. Fulgencio**

Head, Senior High School Programme

**G**ive it your all  
**R**edo if necessary  
**I**gnore giving up  
**T**ake time to do it right

As we welcome School Year 2017 – 2018, we would like to give you some general information and other school related matters that will help you learn more about us. We appreciate your visit, call or messages through our electronic mail for any comments, suggestions or clarifications. Once again, thank you for choosing SISFU!

**I. SCHOOL CURRICULUM**

SISFU has a very dynamic and progressive curriculum such that we implement both national and international programmes. We offer courses that are supervised by our foreign affiliates in conjunction to the prescribed curriculum of the Department of Education for the ABM Strand (Accountancy, Business and Management) and Tech Voc (Hospitality Management). Thus, our students are provided an opportunity to earn both national diploma and international certifications at the end of the SHS programme.

**A. Class Schedule**

- An individual copy has been released during the first day of school. Copies can also be found in our SHS webpage:

*<http://sisfu.edu.ph/courses/senior-high-school>*

**B. Grading System**

- Course requirements, grading practices, and the computation of grades and how weights are allocated for quizzes, homework, projects, and other assessments will be explained by the lecturers at the beginning of every course. Please note that a separate grading system is followed for subjects supervised by our international partners.

- The scale below indicates the descriptors, grading scale and the remarks following the DepEd standards which will appear in the quarterly report card:

<b>Learner Progress and Achievement</b>		
<b>Descriptors</b>	<b>Grading Scale</b>	<b>Remarks</b>
Outstanding	90-100	Passed
Very Satisfactory	85-89	Passed
Satisfactory	80-84	Passed
Fairly Satisfactory	75-79	Passed
Did Not Meet Expectations	74 and Below	Failed

## II. SCHOOL DISCIPLINE

SISFU encourages appropriate student behavior based on our 5C's culture: character, competence, commitment to achieve, creativity and collaboration – in a nurturing environment.

Having students who come from diverse and multi-cultural composition, respect and tolerance for other's beliefs, religious and cultural heritage are highly expected from one another. SISFU believes that students are capable of making appropriate choices in their behaviours.

Listed below are the major expectations and requirements for all SHS students. Please see Student Handbook for the complete section of school rules and regulations.

- School Uniform – Students are required to come to school in **complete** uniform. As a Business and Hospitality school, where students are groomed to be future entrepreneurs, managers, and leaders, we take pride in our uniform.
- Class Attendance – This is a must for all subjects. Students are required to attend at least 80% of the classes in all courses. This includes attendance in lectures, seminars or workshops, industrial visits and other school related activities.
- Tardiness – Student who arrives fifteen (15) minutes late for class will be marked TARDY. Two (2) late marks are equivalent to one (1) Absence.
- Speak ENGLISH Policy – English is the global language of business, education, science and technology. The S.E.D. (Speak in English Drive) of SISFU aims to support in developing students with excellent communication skills, particularly verbal and written English. A fine system is in place for violators who will be caught using a language other than English.
- SISFU strictly adheres to Republic Act No. 10627 also known as the “Anti-Bullying Act of 2013”.

## III. Other Important Matters:

- **Dates to Remember**

<b>1ST SEMESTER (1<sup>st</sup> and 2<sup>nd</sup> Quarter)</b>	
July 17, 2017	Opening of Classes
Sept. 4 – 8, 2017	Clearance Week
Sept. 11 – 15, 2017	1 <sup>st</sup> Quarter Examinations
Sept. 29, 2017	Distribution of 1 <sup>st</sup> Quarter Report Card
Oct. 23 – 27, 2017	Clearance Week
Nov. 20 – 24, 2017	2 <sup>nd</sup> Quarter Examinations
Dec. 11, 2017	Distribution of 2 <sup>nd</sup> Quarter Report Card

October 28 – Nov. 5, 2017 – Break	
Nov. 6, 2017 – Resumption of Classes	
<b>2ND SEMESTER (3<sup>rd</sup> and 4<sup>th</sup> Quarter)</b>	
Nov. 27, 2017	Start of Second Semester
Dec. 7, 2017	Holiday Party
Dec. 8, 2017 – Jan. 7, 2018	Holiday Break
Jan. 29 – Feb 2, 2018	Clearance Week
Feb. 5 – 9, 2018	3 <sup>rd</sup> Quarter Examinations
Feb. 22, 2018	Distribution of 3 <sup>rd</sup> Quarter Report Card
Feb. 23, 2018	JS Prom
March 12 – 16, 2018	Grade 12 Clearance Week
March 19 – 23, 2018	Grade 12 : 4 <sup>th</sup> Quarter Examinations
April 9 – 13, 2018	Grade 11: Clearance Week
April 16 – 20, 2018	Grade 11 : 4 <sup>th</sup> Quarter Examinations
May 18, 2018	Distribution of Year-end Report Card for Grade 11 & 12
May 25, 2018	Grade 12 Graduation Day
<b>SUMMER</b>	
June 4 – July 6, 2018	Summer Classes

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- **Concerns/Comments/Suggestions?**

Please feel free to come and visit us Mondays – Fridays from 08:00 – 17:00 hours or you may reach us at telephone number (02) 820 6774 local 223

-----**REPLY SLIP**-----

*(Please return this portion to your child's homeroom adviser)*

\_\_\_\_\_We have received and noted SISFU SHS Bulletin No. 1 dated 28 July 2017.

\_\_\_\_\_  
 Student's Signature over Printed Name  
 Date: \_\_\_\_\_

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 Parent/Guardian's Signature over Printed Name